

*North Central Community Futures
Development Corporation Inc.*
BOARD OF DIRECTORS
Meeting Minutes
November 24, 2007 - 9:00 am

EXECUTIVE		
COMMUNITY	BOARD MEMBER	POSITION
Norway House Community Council	Glen Flett	Chairperson
City of Thompson	Judy Kolada	Vice Chair
Norway House First Nation	Wayne Anderson	Secretary
BOARD MEMBERS		
Churchill, Town of	Roxanne Chan	Board Member
Cross Lake Community Council	Darlene Beck	Board Member
Cross Lake First Nation	Ryan Castel	Board Member
Gillam, Town of	Albert McTavish	Board Member
Fox Lake First Nation	Shirley Neepin	Board Member
Ilford	Jim Chornoby	Board Member
Pikwitonei	Angeline Flett	Board Member
Tataskweyak Cree Nation	Keith Burak	Alternate
City of Thompson	Judy Kolada	Board Member
City of Thompson	Brian Wilson	Alternate
War Lake First Nation	Phillip Morris	Board Member
STAFF		
Manager	Tim Johnston	
Administrative Officer	Tamy Burton	
Administrative Assistant	Tara Ellingson	
Bookkeeper	Leann Brown	
Development Officer	Liz Sousa	
XDO Officer ~ ABC	Peter Rosenfeld	
Development Officer	Charlene Grant	

Regrets:

Board Members		
York Landing First Nation	Sam Saunders (on leave)	Board Member
York Landing First Nation	Darryl Wastesicoot	Alternate
Nelson House First Nation	Marcel Moody	Board Member
Nelson House Community Council	Wayne Spence	Board Member
Thicket Portage	Frank Dorian	Board Member
Tataskweyak Cree Nation	Norman Flett	Board Member
Wabowden Community Council	Frances McIvor	Treasurer

Staff	
Community Development Officer	Leslie Tucker

1. Call to Order

Meeting called to order at 9:15am by chairperson, Glen Flett.

2. Roll Call

Glen Flett, Chair conducted Roll Call of members present. Noted Frances McIvor, Treasurer unavailable due to family commitments.

3. Approval of Agenda

MOTION: Moved by Albert McTavish to accept the Agenda as presented. Second by Darlene Beck.

CARRIED

4. Approval of Previous Minutes (June 9, 2007)

MOTION: Moved by Albert McTavish to approve the minutes of June 9, 2007, Board of Directors Meeting as presented. Second by Jim Chornoby.

CARRIED

5. Business Arising from Minutes

Manager Tim Johnston reviewed recapitulation. All Actions complete or to be addressed as an agenda item.

6. Correspondence

Correspondence circulated.

7. Report of the Chair – Glen Flett

Chair Glen Flett reviewed report.

MOTION: Moved by Albert McTavish to accept Report of the Chair as presented. Second by Judy Kolada.

CARRIED

8. Financial Report – Frances McIvor

Tim Johnston provided comments in the absence of Frances McIvor. Financial statements provided in meeting package.

Mr. Johnston advised that an interim audit will once again take place in the 2007/08 fiscal year.



MOTION: Moved by Albert McTavish to accept Financial Report as provided. Second by Keith Burak.

CARRIED

9. Program Reports

9.1 Community Development Committee

Report provided in meeting package. Charlene Grant provided comments on behalf of Frances McIvor.

MOTION: Moved by Roxanne Chan to approve report as provided. Second by Albert McTavish.

CARRIED

Business Development Committee

Report provided in meeting package. Liz Sousa provided comments on behalf of Frances McIvor.

MOTION: Moved by Albert McTavish to approve report as provided. Second by Jim Chornoby.

CARRIED

10. Thompson Regional Airport Authority Report – Glen Flett

MOTION: Moved by Albert McTavish to approve the Thompson Regional Airport Report as provided. Second by Angeline Flett.

11. Community Futures Manitoba – Frances McIvor

MOTION: Moved by Judy Kolada to table report. Second by Albert McTavish.

CARRIED

12. Managers Report – Tim Johnston

Report provided in meeting package. Tim Johnston provided comments.

Tim Johnston thanked the Board and Staff for contribution of time over the years.

MOTION: Moved by Roxanne Chan to approve Manager's Report as provided. Second by Darlene Beck.

CARRIED



13. Staffing Update

13.1 Staff Flow Chart

Provided for information.

14. Program Updates

Administration:

14.1 WED Quarterly Reports June 2007, September 2007

Tamy Burton provided comments. Provided for information.

Business Development:

14.2 BDC / Split Lake Peer Lending Initiative

Leann Brown provided comments with respect to the program. Noted 54 loans have been provided to date. Currently recovering some bad debt. Looking at promoting in other communities.

14.3 Self Employment Assistance Program

Liz Sousa provided comments with respect to the program.

Manager Tim Johnston advised that the program target is 12 clients and NCD currently has 11. Program doing very well.

14.4 Aboriginal Business Canada

Peter Rosenfeld provided comments. Mr. Rosenfeld noted merger between ABC and INAC.

Manager Tim Johnston provided comments with respect to the Business Service Officer position. This position is a partnership between ABC and CFNCD and will provide support in northern Manitoba to clients. ABC will contribute 75% (up to a maximum of \$75,000). The project is anticipated to start on April 1st.

14.5 Vision Quest

Leann Brown provided comments. Noted that a strategic planning session was held in August and the Annual General Meeting will take place in December. The 12th Annual Vision Quest Conference will be held in May, 2008.



**14.6 Youth Business Foundation, Press Release (info) – 10:30am
Conference call with Brian Thompson**

Leann Brown provided comments. Noted that this is a new partnership for NCD. Funds can be lent up to \$15,000.

14.7 Junior Achievement

Leann Brown provided comments. Noted that a new contract has been signed and the amount of workshops have been reduced to 80, which also reduced the amount of funding.

Community Development

14.8 Entrepreneurs with Disabilities Program

Charlene Grant provided comments with respect to the program.

14.9 Spirit Way

Charlene Grant provided comments with respect to the program.

Manager Tim Johnston advised that CFNCDs commitment to Spirit Way will be winding down in the near future.

14.10 Thompson.ca

Tamy Burton provided comments with respect to the project.

14.11 Literacy Program

Liz Sousa provided comments with respect to the program. Program now complete.

14.12 Tourism North

Charlene Grant provided comments with respect to the partnership. Noted challenges with respect to focus.

14.13 Childcare

Liz Sousa provided comments with respect to the project. Noted a need for childcare in Thompson and other communities.



15. Old Business

15.1 ABC – Business Support Officer

Discussed earlier under ‘Aboriginal Business Canada’ report.

15.2 Northern Producers Recovery Program

Leann Brown provided comments and an overview with respect to the program and partnership with CEDF.

15.3 Business Directory (ANA)

Liz Sousa provided a background on the project for information.

15.4 Proposal Writing Workshop

Liz Sousa provided comments. Noted that the proposal is still pending approval.

16. New Business

16.1 Staffing

16.1.1 Resignation Letter, Bree Self

MOTION: Moved by Albert McTavish to accept the resignation with regret of Bree Self.
Second by Jim Chornoby.

CARRIED

16.1.2 Memo from Tamy Burton, Personal Event Contracts, August 20, 2007

Manager Tim Johnston provided comments. Noted that the correspondence and request was approved by the Executive Committee.

MOTION: Moved by Darlene Beck to approve the Personal Event Contract submission.
Second by Judy Kolada.

CARRIED

16.1.3 Professional Development leave of absence – Leslie Tucker

Manager Tim Johnston advised that a leave with pay has been approved by the Executive Committee subject to conditions as outlined in the Professional Development policy with respect to the



period of time an employee continues with the Corporation after the training takes place.

MOTION: Moved by Darlene Beck to approve the Professional Development Leave of Absence request as recommended by the Executive Committee. Second by Angeline Flett.

CARRIED

16.1.4 Resignation Letter, Mona Bates

MOTION: Moved by Albert McTavish to accept the resignation of Mona Bates with regret. Second by Darlene Beck

CARRIED

16.2 Other

16.2.1 Community Futures Manitoba Memo – WD’s Strategic Priorities

Tamy Burton provided comments. Indicated that as per CFM’s Memo WD released the results of their visioning initiative, which was developed using the feedback from stakeholder focus groups convened in the spring and summer of 2006. The resulting Vision was very broad in nature, but hinted that WD will focus more on activities with large-scale economic impact in three categories:

- 1) Diversifying the western economy
- 2) Strengthening business growth and competitiveness
- 3) Building strong economic foundations

16.2.2 Human Resources – Benefits & Vacation Survey Results

Tamy Burton provided comments. Noted that the survey is a result of all CFDC’s in Manitoba. Many are very similar. Provided for information.

16.2.3 CF Manitoba – WD Messages from WCBSN All-Partners Meeting

Tamy Burton indicated that the memo relates to the annual meeting of the WCBSN (All Partners). The meeting focused on three main areas:



1. Accountability
2. Performance
3. Future role of the Partners in assisting WD to meet their new Strategic Priorities

As noted in the memo, the content and tone of this latest meeting was decidedly more serious than previous meetings, as WD delivered several clear messages with respect to past performance of the CF Program and its future role in rural western Canada.

16.2.4 Thompson Skate Park Memo, September 27, 2007

Manager Tim Johnston advised that the request of Leslie Tucker to participate and CFNCD to provide support has been agreed in principle by the Executive Committee.

**MOTION: Moved by Albert McTavish to approve participation and support of Leslie Tucker to the Skatepark project.
Second by Philip Morris.**

CARRIED

16.2.5 Manitoba Aboriginal Northern Affairs, correspondence, November 6, 2007

Charlene Grant provided comments. Ms. Grant advised that a proposal was submitted regarding Junior Achievement workshops in Northern Affairs communities. Noted, Northern Affairs has since come back and requested CFNCD include an addition community. In progress.

16.2.6 Christmas Reception (December 20, 2007)

Tamy Burton provided comments. Noted that the Executive has approved and recommended a budget of \$500 towards the reception.

MOTION: Moved by Jim Chornoby to approve the Christmas Reception budget of \$500 as recommended by the Executive Committee.

CARRIED

16.2.7 Xmas Shut-down

Tim Johnston provided comments. Noted that this time of year is at low demand. CFNCD has closed over the holiday for the past two years and has worked for both staff and the Corporation.



Mr. Johnston advised that staff will use time in lieu to make up for the time closed. As approved last year, it was recommended that staff be credited back one day per month as an incentive. However, should staff leave the Corporation any time owing is to be deducted.

MOTION: Moved by Darlene Beck to approve the Xmas Shut-down request as noted above. Second by Albert McTavish.
CARRIED

16.2.8 Technology Funding / Science Technology

Liz Sousa provided comments. Noted that Maurcie Montrieul, Manitoba Science & Technology has requested a meeting with CFNCD to discuss a project relating to technology for elders and youth.

CFNCD will continue to keep Executive up to date.

16.2.9 Immigration

Tim Johnston, Manager commented on labor shortages. Mr. Johnston noted that CFNCD has been approached regarding involvement in the project.

Jim Chornoby and Angeline Flett noted concerns with housing shortage in Thompson.

Discussion.

Manager Tim Johnston noted that with discussion taking place around the table CFNCD will look at housing and labor shortage on a regional basis.

Darlene Beck suggested housing be the priority focus. Ms. Beck noted that youth can not work or attend school in Thompson without a place to live. Suggested that housing be looked into before looking at bringing immigrants to work.

Manager Tim Johnston noted he is hearing clearly that the Board of Directors would like to see CFNCD work on housing as a priority. Mr. Johnston noted that the housing shortage, labor issues and immigration can be a combination within the same project.

Discussion.

Canadian Youth Business Foundation Conference Call – at this time -



17. Other Business

Business Development Bank of Canada (BDC)

Manager Tim Johnston advised that CFNCD has entered into a partnership with the BDC regarding referrals of clients. Mr. Johnston advised that CFNCD has received a cheque from the BDC due to them lending funds to a client who was referred.

Community Reports

Manager Tim Johnston suggested to add 'Community Reports' on future agendas, allowing Board Members an opportunity to advise where CFNCD can assist in their communities and where they feel focus should be. **Agreed.**

ACTION: Administration to add 'Community Reports' as an Agenda item on future Board Meeting agendas.

General Comments

Tamy Burton provided update on Sam Saunders.

Darlene Beck acknowledged staff for dedication.

18. Next Meeting

To be determined by the Executive Committee.

19. Adjourn

**MOTION: Moved by Darlene Beck to adjourn meeting.
Second by Albert McTavish. CARRIED**

Motion to Approve the Board of Directors Minutes of November 24, 2007.

Moved by _____ Second by _____

Signature of Chairperson _____
Glen Flett, Chair

Dated this _____ day of _____, 2008



- BM07/08-28 Moved by Albert McTavish to accept the resignation of Mona Bates with regret. Second by Darlene Beck. CARRIED
- BM07/08-29 Moved by Albert McTavish to approve participation and support of Leslie Tucker to the Skatepark project. CARRIED
- BM07/08-30 Moved by Jim Chornoby to approve the Christmas Reception budget of \$500 as recommended by the Executive Committee. CARRIED
- BM07/08-31 Moved by Darlene Beck to approve the Xmas Shut-down request as noted above. Second by Albert McTavish. CARRIED
- BM07/08-32 Moved by Darlene Beck to adjourn meeting. Second by Albert McTavish. CARRIED

ACTIONS:



Administration to add 'Community Reports' as an Agenda item on future Board Meeting agendas.

